



Role Description:

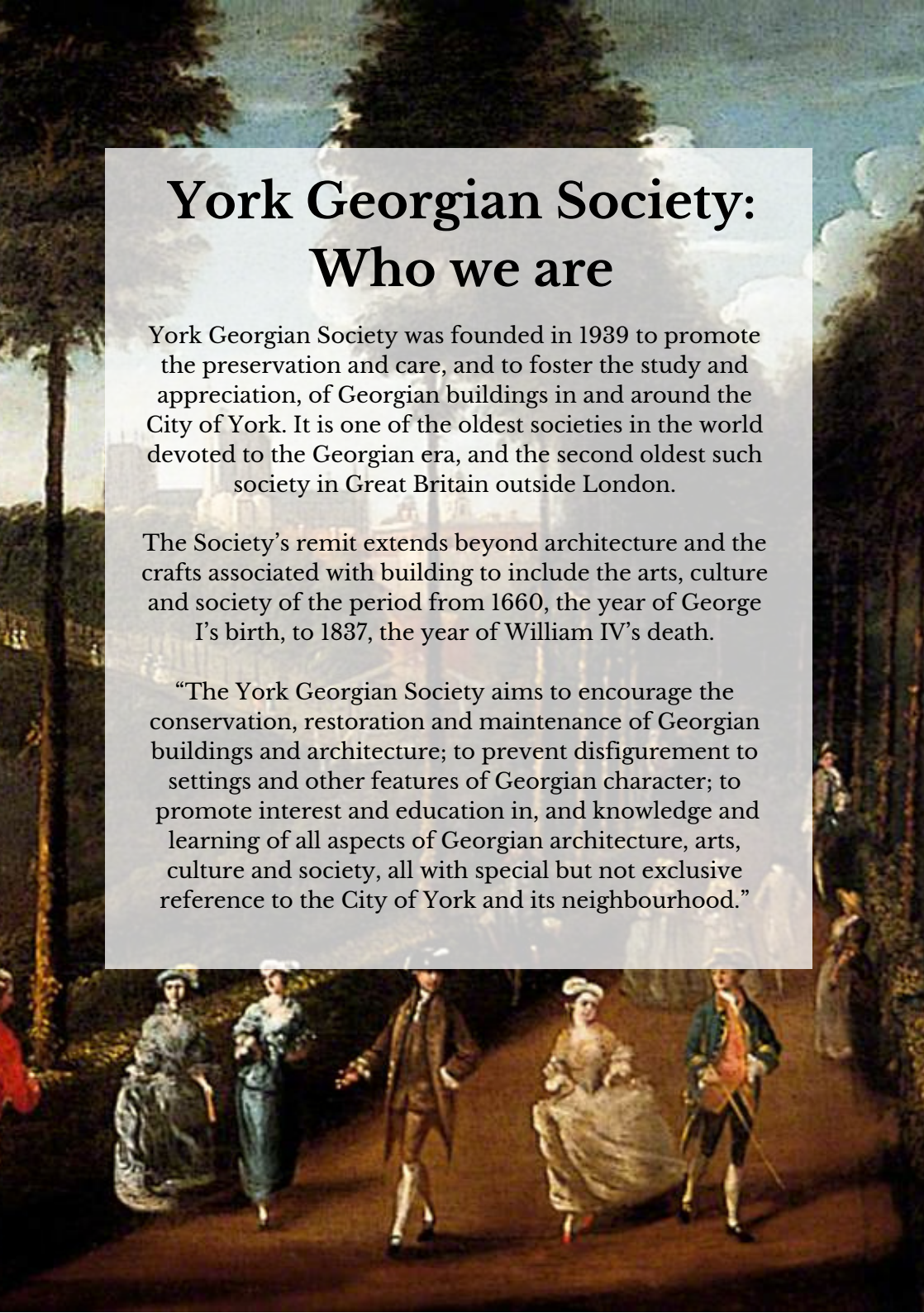
Historic Building Representative
(voluntary)

York Georgian Society: Who we are

York Georgian Society was founded in 1939 to promote the preservation and care, and to foster the study and appreciation, of Georgian buildings in and around the City of York. It is one of the oldest societies in the world devoted to the Georgian era, and the second oldest such society in Great Britain outside London.

The Society's remit extends beyond architecture and the crafts associated with building to include the arts, culture and society of the period from 1660, the year of George I's birth, to 1837, the year of William IV's death.

"The York Georgian Society aims to encourage the conservation, restoration and maintenance of Georgian buildings and architecture; to prevent disfigurement to settings and other features of Georgian character; to promote interest and education in, and knowledge and learning of all aspects of Georgian architecture, arts, culture and society, all with special but not exclusive reference to the City of York and its neighbourhood."



Role Overview

Anticiated commitment: 6-8 hours per month in addition to quarterly committee meeting

Location: England & Wales (with capacity for remote / hybrid participation + occasional travel to London)

Honourarium: £1000.00 p.a.

The Historic Buildings Representative is responsible for leading the York Georgian Society's planning casework within the City of York and across Yorkshire. This volunteer role involves reviewing planning applications, preparing informed responses, monitoring heritage-at-risk issues, and working with local stakeholders to promote best practice in historic building conservation.

The Society plays a long-standing, respected role in commenting on planning proposals affecting Georgian buildings. Our previous responses have tangibly influenced the outcome of planning applications, helping to support the area's Georgian built and landscape heritage.

This role is well suited to someone with professional experience in architectural history, and conservation, planning, or management of the historic environment. Applications from those with a background in the heritage planning system or with experience in the management of change in historic buildings are particularly encouraged.



Key responsibilities

- **Planning Casework:** Lead the Society's review of planning applications affecting Georgian buildings, assessing proposals and preparing written responses on behalf of the Society.
- **Monitoring & Research:** Keep informed about heritage-at-risk issues, local plan developments, and wider conservation matters across York and Yorkshire.
- **Committee Coordination:** Report regularly to the Society's committee, providing updates on current planning cases.
- **Manage Casework Group:** Manage and run the casework group, reviewing written responses prepared by members and offering feedback on their work.
- **Stakeholder Liaison:** Build and maintain positive working relationships with local authorities, conservation officers, heritage organisations, and community groups. Represent the Society in meetings or consultations where appropriate.
- **Communication & Documentation:** Maintain accurate records of planning cases, correspondence, and formal responses. Provide material for the Society's newsletter or website where beneficial, highlighting significant planning or conservation matters.



Person Specification

Essential Attributes and Skills

- A commitment to the heritage and conservation of Georgian York
- Good understanding of UK planning policy, practices and the role of statutory consultees in determining planning decisions
- Strong written communication skills
- Professional or voluntary experience within heritage planning and conservation sector
- Understanding of conservation best practice and how it relates to Georgian buildings
- Experience of working on a committee (in either private, public or non-profit sector)
- Willingness to join the society as a member

Desirable

- Background in academia, including those pursuing postgraduate study (particularly with an interest in the Georgian period)



